#### Marketing - Communications - Special Events

#### **OBJECTIVE**

Marketing and communications manager, with excellent writing and design skills, seeking an opportunity to grow a company's brand through strategic marketing campaigns and special events.

#### **EDUCATION**

#### Mercyhurst University - Erie, PA | Aug 2009-May 2013

B.A. in Visual Communications, Minor in Creative Writing

#### RELEVANT EXPERIENCE

#### Marketing & Communications Coordinator, Fives North American Combustion Cleveland, OH | Mar 2023-Present

- Managed global marketing programs.
- Led Salesforce campaigns and social media efforts.
- Enhanced trade show presence, increasing seminar attendance and profits by 30%.

## Marketing Coordinator, Relequint Remote | Jan 2023–Mar 2023

Developed branded assets and HubSpot campaigns.

# Marketing Communications Coordinator, GED Integrated Solutions Glenwillow, OH | Nov 2017–Dec 2022

- Managed B2B marketing programs and ads.
- Led logo and website redesign, enhanced social media and email marketing.
- Increased brand awareness and generated sales leads through trade shows.

#### Freelance Website Manager Akron, OH | Dec 2016-Mar 2017

 Provided technical and design support for WordPress site.

#### Communications, Marketing & Special Events Coordinator, Habitat for Humanity of Summit County

#### Akron, OH | Jul 2015-Aug 2017

- Managed communications and fundraising events.
- Collaborated with Akron RubberDucks for charity initiatives.
- Led PR Committee and advertising efforts.

# Design Program Trainer, Skylight Financial Group

#### Cleveland, OH | May 2015-June 2015

 Trained an individual in Adobe InDesign to advance the company's brand using marketing best practices.

## Community Engagement Temp, The Sherwin-Williams Company Cleveland, OH | Jan 2015-Apr 2015

 Assisted with event planning and execution, wrote engagement articles, and kept fundraising records.

### Internal Communications Temp, The Sherwin-Williams Company Cleveland, OH | Aug 2013–Jan 2015

- Contributed to employee website redesign.
- Edited global communication materials.
- Designed museum displays in the Center of Excellence.

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#### **CERTIFICATIONS & TECHNOLOGY**

- HubSpot Marketing Hub
- Hootsuite
- Adobe: Photoshop, InDesign, Illustrator, Premiere Pro & Rush, Bridge, Acrobat Pro, Lightroom, Dreamweaver
- Social Media: LinkedIn Ads, Facebook Ads, Instagram, X, Hootsuite, Google Ads
- Microsoft: SharePoint, Word, PowerPoint, Excel, Publisher, Sway, Teams, Viva Engage, + more
- Website & CMS: Typo3, WordPress, Wix, Google Analytics, SEO, HTML5, CSS, FTP
- CRM & Engagement: HubSpot, Salesforce, Constant Contact, Mail Chimp, Claritysoft
- Media: digital photography, videography, PlayPlay, Canva

#### **HONORS & ACTIVITIES**

- Window + Door Award for "Most Innovative Technology" product submission (2019)
- Glass Magazine Honorable Mention for machine photography in global contest (2018)
- Lambda Pi Eta, the National Communication Association Honor Society (2013)
- Mercyhurst University Service Honors Society (2013)
- Digital designer of *Lumen* magazine (2013)
- Advertising Manager for the Merciad school newspaper (2013)

- National Excellence in Leadership Award (2012)
- Sigma Alpha Pi, the National Society of Leadership and Success (2012)
- Three poetry pieces published in *Lumen* magazine (2012)
- Leadership Certification Program (2011–2013)
- Mercyhurst Public Speaking Club: President; VP of Public Relations (2011–2012)